

The University of Limoges is recruiting a

Coordinator

of the EUPeace European Alliance Project

Contractual equivalent to catégorie A

Ref : 2024-1491376

Presentation of the University of Limoges

Founded in 1968, the University of Limoges is a local university on a human scale, training over 16,000 students and employing more than 1,800 permanent staff.

At the heart of Europe, it is a major multi-disciplinary centre of higher education, in an environment that is highly conducive to scientific development. Open to all, it is a hub of interaction, with a diverse student population, efficient reception facilities, close-knit teams and courses based on top-level research with clearly identified career prospects. Its scientific excellence, with cutting-edge laboratories and far-reaching partnerships, is helping to invent the world of tomorrow. The University of Limoges is very active in the field of international cooperation. It is very active in the field of international cooperation, with a rapidly expanding European Projects Engineering Platform.

The present recruitment is part of the EUPeace European project funded by Erasmus+, submitted in the framework of the Alliance of European Universities created around peace, justice and social inclusion. Coordinated by Germany's Philipps Universität in Marburg, it brings together 9 institutions from 7 European countries (Germany, France, Spain, Italy, the Czech Republic, Bosnia and Turkey). Aimed at the entire university community (students, teaching staff, researchers and administrative staff), the project will create learning frameworks enhancing Peace, Justice and Inclusive Societies to train a new generation of students promoting tolerance, diversity and pluralism. It will offer opportunities for the co-creation of knowledge and will strengthen the capacity of institutions to directly serve European societies.

Job location

Université de Limoges
Pôle International
Campus de VANTEAUX
39 H rue Camille Guérin
87036 LIMOGES

Mission

Reporting to the University's International Office, you will coordinate the administrative management of the EUPeace European Erasmus+ project, working closely with the political and operational teams. In particular, you will be responsible for:

- *Administrative and financial monitoring at macro level, in liaison with the EUPeace Coordination Office based in Marburg (Germany);*
- *Coordination of the University of Limoges project teams.*
- *Support the management of project activities.*

Your main activities :

- ➔ **Ensure the administrative and financial follow-up of the EUPeace project.** This includes ensuring compliance with contractual obligations with the EU, in liaison with the coordinating institution, the Philipps Universität Marburg (UMR), as well as with the terms of the consortium agreement signed with the EUPeace Alliance partners and the terms of the grant agreement signed with the ANR as part of the

France 2030 EUPeace-LIM project. You will also have to design financial management and monitoring tools in conjunction with the EUPeace European Project Manager, and coordinate reporting.

- ➔ **Lead the project teams at the University of Limoges** by scheduling and preparing regular follow-up team meetings, ensuring regular internal reporting on actions, taking part in representing the team within the EUPeace Coordination Network, coordinating the action of all the administrative departments concerned, and setting up personalized support with the political/scientific and operational leaders.
- ➔ **Help manage project activities.** Working closely with the EUPeace project manager and the project teams, you will be responsible for the overall vision of EUPeace project activities and, in close collaboration with the scientific leaders, for providing strategic support dedicated to WP2 Transforming Curricula, as well as to the implementation of transversal actions linked to WP1 (Management), 4 (Mobilities), 6 (Research hubs), 7 (Living Lab) and 8 (Communication); you will also be in charge of promoting the results of the working groups.
- ➔ Participate in the activities of the Plateforme Ingénierie Projets networks: Cellule d'Appui aux Projets and the INTERFACES network.
- ➔ Contribute to the development of tools and the implementation of awareness-raising and training initiatives in European project engineering.

Profile

THE PROFILE WE ARE LOOKING FOR :

With over ten years' experience, you have **recognized expertise in coordinating complex European projects**. Ideally, you will also have worked on training projects and be familiar with the fields of higher education, research and innovation.

You have developed excellent communication and organizational skills and a proven ability to work with a wide range of internal and external contacts and stakeholders. You are fluent in English (spoken and written - C1 CERL level). You are able to work independently and as part of a team that you will actively help to build.

Type of contract	3-year project contract as part of the E+ EUPeace project
Desired start date	From May 2024
Profile / Salary	Profile required: <u>Senior</u> Salary according to the level of experience of the successful candidate
Application	CV + covering letter to be sent by e-mail only up to and including April 7, 2024 to: Monsieur Michel SENIMON DGSA – DRH E-mail : drh-recrutement-biatss@unilim.fr
Work quota	100 %